



## We Educate, Empower, Employ, and Enforce.

The New Mexico Department of Workforce Solutions (NMDWS) strives to be a leader in improving employment and poverty rates through workforce development, enhanced services for employers, and ensuring fair labor practices and workforce protections for New Mexicans.

**Find all the resources listed below and more at [www.dws.nm.gov](http://www.dws.nm.gov).**

| Program or Resource Title       | Web Address                                                                  | Brief Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|---------------------------------|------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ACT WorkKeys                    | <a href="http://dws.nm.gov/WorkKeys">dws.nm.gov/WorkKeys</a>                 | A tool to measure career-relevant skills for workplace success through assessments, curriculum, certification, and skills profiling. All individuals are eligible to participate at no cost, pending New Mexico Jobs account creation. WorkKeys testing is available at an America's Job Center office in New Mexico.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| America's Job Center New Mexico | <a href="http://dws.nm.gov/Office-Locations">dws.nm.gov/Office-Locations</a> | America's Job Center New Mexico, or AJCs, are one-stop offices with various workforce development partner programs embedded into their daily operations. The partners represented in each office will vary depending upon location, but all offices typically have Workforce Innovation and Opportunity Act (WIOA) Title I and NMDWS employment services staff. Students do not need to know which program they need to speak with. All participants are triaged and referred to the appropriate programs based on their specific employment goals and barriers. Each office is knowledgeable about local resources, community-based organizations, and state programs and will help participants access those programs as necessary. While in-person consultations are the most common, each office can accommodate virtual appointments. |
| Be Pro Be Proud                 | <a href="http://nm.beprobeproud.org">nm.beprobeproud.org</a>                 | A public-private partnership between NMDWS, the NM Chamber of Commerce, and the NM Center for Economic Opportunity. The program aims to bridge the skills gap by providing career exploration opportunities through outreach and virtual reality experiences on a mobile truck with a workshop. Schools can request a visit through the website and students who "Join The Movement" will receive career counseling services through NMDWS.                                                                                                                                                                                                                                                                                                                                                                                                |
| Big Interview                   | <a href="http://jobs.dws.nm.gov">jobs.dws.nm.gov</a>                         | An online platform that uses video-based training and AI-powered mock interviews to help individuals prepare for job interviews. All individuals can access this resource through their New Mexico Jobs account dashboard.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

| Program or Resource Title                             | Web Address                                                                                  | Brief Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-------------------------------------------------------|----------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Career Solutions</b>                               | <a href="http://nmcareersolutions.com">nmcareersolutions.com</a>                             | A career exploration website created by NMDWS's Economic Research and Analysis Bureau, which combines various NMDWS tools into one easy-to-use site. It is targeted to high school students but can also be helpful for middle school students, college students, and adults. All individuals are eligible to participate, pending account creation                                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>Child Labor Section</b>                            | <a href="http://dws.nm.gov/Child-Labor">dws.nm.gov/Child-Labor</a>                           | The Child Labor Section enforces the Child Labor Act and investigates possible violations concerning minors. This Section issues and monitors work permits and age certificates issued by the schools to assure compliance. In addition, the section is responsible for notifying school officials of applicable laws and making presentations to students and employers. The Child Labor Section continues to work in partnership with the USDOL to expand the leverage of its enforcement and education initiatives. Education serves to promote voluntary compliance by informing employers, educators, young workers, and their parents about the child labor laws so that they may make informed decisions about when and where young workers should work. |
| <b>Mock It Till You Rock It!</b>                      | <a href="http://dws.nm.gov/Mock-It-Till-You-Rock-It">dws.nm.gov/Mock-It-Till-You-Rock-It</a> | A program to help students improve their interview skills through mock interviews, while enhancing their soft skills and reducing interview-related stress and anxiety.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| <b>New Mexico Works (TANF)</b>                        | <a href="http://dws.nm.gov/NMWorks">dws.nm.gov/NMWorks</a>                                   | This program provides a monthly cash benefit to meet basic family needs along with certain work-related requirements. New Mexico Works connects TANF participants to career opportunities through the Career Link and Wage Subsidy programs. To qualify, students must live in New Mexico, have a dependent child under 18, be a U.S. citizen or have eligible immigration status, and meet income guidelines.                                                                                                                                                                                                                                                                                                                                                  |
| <b>New Mexico Jobs</b>                                | <a href="http://jobs.dws.nm.gov">jobs.dws.nm.gov</a>                                         | This resource is a statewide job bank with embedded features and tools to help users find and obtain employment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <b>Pre-apprenticeship Opportunity Programs (POPs)</b> | <a href="http://dws.nm.gov/POP">dws.nm.gov/POP</a>                                           | These programs provide career pathways into related employment and Registered Apprenticeship Programs (RAPs) focused on youth and young adults aged 16-24 through on-the-job training and related instruction. Participants are NMDWS employees for the duration of their training and receive case management services through the department.                                                                                                                                                                                                                                                                                                                                                                                                                 |

| Program or Resource Title                                               | Web Address                                                                               | Brief Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Registered Apprenticeship Programs (RAPs)</b>                        | <a href="https://dws.nm.gov/Apprenticeship">dws.nm.gov/Apprenticeship</a>                 | These programs combine paid on-the-job training with classroom instruction to prepare individuals for skilled occupations and are sponsored by employers. Eligibility is dependent upon the specific program requirements.                                                                                                                                                                                                                                                                 |
| <b>Serve New Mexico</b>                                                 | <a href="https://dws.nm.gov/serve/nm/">dws.nm.gov/serve/nm/</a>                           | An opportunity to provide community service in areas like education, disaster services, and environmental stewardship. Members must be at least 17 years old, U.S. citizens or lawful permanent resident aliens, and may need to undergo a criminal background check. Participants may be eligible for a living stipend during service and an educational award upon completion.                                                                                                           |
| <b>The New Mexico State Personnel Office Student Internship Program</b> | <a href="https://spo.state.nm.us/internships/">spo.state.nm.us/internships/</a>           | The State Personnel Office offers internship opportunities to high school, undergraduate, graduate, and recently graduated students. Depending on the department, internships are seasonal (Summer, Fall, or Spring) and range from eight to twelve weeks.                                                                                                                                                                                                                                 |
| <b>Why I Work</b>                                                       | <a href="https://dws.nm.gov/whyiwork">dws.nm.gov/whyiwork</a>                             | An online tool to help students and others understand the cost of living in New Mexico based on lifestyle and location preferences.                                                                                                                                                                                                                                                                                                                                                        |
| <b>WIOA Adult &amp; Dislocated Workers</b>                              | <a href="https://dws.nm.gov/Training-and-Education">dws.nm.gov/Training-and-Education</a> | A federal program that provides workforce education, training, and employment opportunities to adults or dislocated workers. Participants additionally receive case management and career counseling services. Eligibility is dependent upon the workforce region in which the participant is accessing service.                                                                                                                                                                           |
| <b>WIOA Youth</b>                                                       | <a href="https://dws.nm.gov/Training-and-Education">dws.nm.gov/Training-and-Education</a> | Provides career exploration and training opportunities to youth aged 16-24, focusing on both in-school and out-of-school students. The program aligns with the 14 elements of the Workforce Innovation and Opportunity Act (WIOA), offering services like career guidance, skills training, mentoring, and financial literacy, while also placing participants into on-the-job training. Eligibility is dependent upon the workforce region in which the participant is accessing service. |
| <b>Work Opportunity Tax Credit (WOTC)</b>                               | <a href="https://dws.nm.gov/WOTC">dws.nm.gov/WOTC</a>                                     | This business tax credit incentivizes employers to hire job seekers from nine target groups, including SNAP recipients and individuals with disabilities.                                                                                                                                                                                                                                                                                                                                  |